



HOW IT ALL WORKS

**#ONECLUB
#ONEVISION**



www.haltonfarnworthhornets.co.uk

1. Who's who

There are two main groups of people within the club

1. The Executive Committee

Position	Name	Contact
Club President	Frank Hyland	frankhyland9@gmail.com
Club Vice President	Ian Yates	ianyates53@gmail.com
Club Chairperson	Brian Tobin	tobbs1@ntlworld.com
Club Secretary	Paul Martin	paulmartinjobs@hotmail.com
Head of Finance	Jim Dodd	jdodd53@hotmail.co.uk
Assistant to Head of Finance	Kevin Brown	kev.b66@sky.com
Head of Fundraising	Bren Houghton	brendan.houghton@kingspan.com
Head of Registrations	Ste McKeown	stevenhfhreg@hotmail.com
Head of Technology	Chris Froes	chrisfroes@hotmail.co.uk
Head of Club Development	Danny Durbin	d.durbin26@googlemail.com
Head of Accreditations	Kerry Edmonson	kledmondson@hotmail.com
Head of Child Welfare	Neil Cowell	neilcowell@yahoo.co.uk

2. Your Team Officials

Position	Role & Responsibilities
Head Coach	Responsible for coaching players and ensuring their welfare at all times. Attends Coaches meetings to receive vital club and league information.
Team Manager	Assists the head coach in all the organisational aspects of the team, arranging matches, dissemination of information etc.
Team First Aider	Provides First Aid on match days
Game Day Manager	Ensures spectators behave in an appropriate manner on touchlines.



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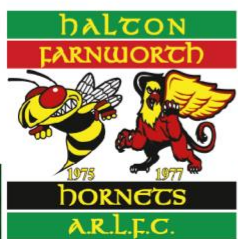
2. Safeguarding

Every club has a Club Welfare Officer (CWO). At Halton Farnworth Hornets our CWO's are Neil Cowell & Catherine Liku.

Halton Farnworth Hornets prides itself in having robust policies and procedures in place to protect all children who participate in the sport within our club, which are in addition to the Rugby Football League Policies.

Our policies can be found on the club website <https://haltonfarnworthhorns.co.uk> and are displayed in the club.

We are pleased that this Safeguarding practice is embedded throughout the club at all age groups, if you have any concerns in relation to your child or any other child, please contact Neil & Catherine at neilcowell@yahoo.co.uk or cliku@yahoo.com. Any information is treated with the strictest confidence.



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3. What do I need to play Rugby League?

To play rugby at Halton Farnworth Hornets you will need:

- Suitable sports clothing for training – it doesn't have to be anything fancy it will get very muddy and may get stretched or ripped!
- Rugby/Football Boots
- Shoulder/Body Pads – this is not an essential item but we do advise that your child wears them.
- Headguard – this is not an essential item but we do advise that your child wears one.
- Gumshield – this is not an essential item but we do advise that your child wears one.

Please contact your Coach or Team Manager for further information.

4. Registration

All players must be registered with the RFL in order to be insured for training and matches. When you are ready to register with us just speak with your Coach or Team Manager and they will help you to complete the necessary online forms.

It is very important to register with the RFL as you are not able to play in actual matches until you are a registered player.

The RFL charge a membership fee per year, contact your Coach or Team Manager for further information.

The club membership is £10 per year.

5. Training

Each team will have 1 or 2 training sessions each week, arranged and run by your individual team's Head Coach. The club will put together a training matrix and we will endeavour to meet everyone's needs, just let us know and we will try our very best to accommodate you.

It is important that all players turn up to training in the appropriate clothing and footwear to ensure their safety at all times.

If you are struggling to get a kit together for your child for any reason, speak to one of your team officials. There are always club members with kit their child has grown out of.



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6. Paying your Subs

Player subscriptions are currently set as follows:

- 1 x Child £20 per month
- 2 x Children £25 per month
- 3 x Children or more £30 per month

Subs are paid for the whole 12 months, not just during the playing season.

Subs cover the cost of training facilities, upkeep of the pitches as well as make a contribution towards post-match food, presentations etc. Players will only be able to start playing when the standing order is set up and players who fall into arrears will be unable to play until subs are brought up to date.

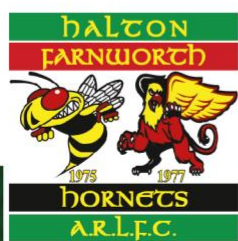
Subs are payable monthly by Standing Order. Each player is issued with a reference number, available on request from your Coach or Team Manager. Please use this as a reference when making any subs payments into the account detailed below:

Account Name:	Halton Farnworth Hornets Subs
Sort Code:	77 – 51 – 12
Account No:	41751060
Payment Reference:	Please get this from your Team Coach or Team Manager

We are a caring club and endeavour to ensure each child has the opportunity to play. If you are experiencing financial difficulties please speak to:

- Brian Tobin on 07803 824 564 or
- Neil Cowell on 07967 321 964

All requests are dealt with in the strictest confidence.



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7. Match Days

Match days are a very busy time and there is lots of work that goes on in and around the club to enable your child to play rugby. Before we even arrive on a Sunday, volunteers have been down cutting the grass and marking out the pitches.

Roped Barriers

It is essential that spectators remain behind the pitch side barriers at all times. This is for the safety of both the players and the spectators.

The club has sufficient equipment for roping of all pitches stored in the game day container. Corners flags and Post Protectors are also available from the game day container, please use the wheelie bins with the correct pitch number on. Place the wheelie bins on the side with the coaches so not to be used for litter bins.

If you are the first team on a pitch, you are responsible for setting these up. If you are the last team on a pitch, you are responsible for taking them down and putting them away.

Your coach is very busy on a Sunday morning getting everyone ready to play. If a couple of parents get together to put these barriers, corner flags, post protectors up it takes no time at all and relieves a little bit of pressure from other volunteers.

Volunteers

The only people permitted on the pitch side of the barriers are the Coach, the First Aider and the Touchline Manager. They must wear the club High-Viz t-shirts/vests at all times.

NEVER encroach onto the playing area. Encroachment can invalidate insurance and risk a potential fine from the RFL.

Post-Match Clear Up

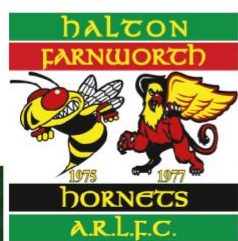
When your team has finished playing you must do a sweep of the pitch side area all around and collect any rubbish which has been left behind and ensure it is clean and ready for the next team.

This is your club – let's take pride in it!

Changing Rooms

If your team is using the changing facilities you must ensure that the changing rooms used by both yourselves and your opposition are left clean and tidy out of respect for the next team coming in.

Note! Only the Coach and First Aid officials are allowed into the changing rooms whilst they are occupied.



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Food

The club provides post-match food for both home and away teams, served from the Hornets Nest. Whilst the club volunteers will prepare your meals, you are responsible for serving your team and your opposition.

You are not permitted to consume your own food and drink on the premises.

Please ensure that all rubbish is cleared away from both your own team and your opposition to ensure the club remains in a clean and tidy state.

Smoking

Smoking or vaping is not permitted in the Hornets Nest or Wilmere Lounge.

Dogs

Dogs are not permitted at Wilmere Lane.

8. Kit & Equipment

The club will provide all reasonable equipment required to coach your team. Each new team will receive:

- A set of cones
- A first aid bag
- A set of balls – size appropriate for age group

Additional equipment can be found in the club training containers.

Replenishment of first aid bags is the responsibility of the team, contact Frank Hyland to replenish.

Team kit – the team is responsible for raising funds or securing sponsors to buy playing kit and team wear.

Funds must be paid into the club bank account before any kit will be ordered and all orders must go through Bren Houghton.



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9. Fundraising

All planned fundraising must be put through the Executive Committee via the club Head of Fundraising to ensure there are no clashes with club events. This also allows the event to be published throughout the club to encourage support from all other teams.

All funds must be paid into the main club bank account and team funds will be detailed on the Treasurer's Reports which are sent to the Coaches and/or Team Managers on a regular basis.

Teams are expected to attend club organised events designed to improve inter-team relations and raise funds to improve your child's experience.

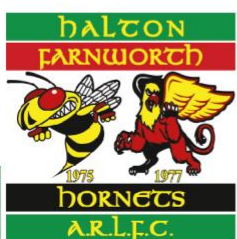
10. Proud to be Halton Farnworth Hornets

Over and above, we are here to provide a pleasurable experience for all members of our club.

Show respect for all members and visitors to our club.

Help each other to ensure everyone can experience the joy associated with our wonderful sport and certain individuals don't miss out due to completing essential tasks.

Be proud to be HFH



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